GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services - Andhra Pradesh Secretariat Subordinate Service Rules, 1997 - Inclusion of Record Assistant as a feeder category for promotion to the post of Section Assistant Grade-I - Amendment to the Andhra Pradesh Secretariat Subordinate Service Rules - Orders - Issued.

GENERAL ADMINISTRATION (SER-B) DEPARTMENT

G.O.Ms No.88 Dated.05-09-2022

Read the following:-

1.G.O.Ms.No:455, General Administration (Ser.B) Dept., dt:31-10-1997.
2.U.O.Note No:21021/7/2017-SU.II-GAD, General Administration(SU.II) Department, dated 5-7-2018.
3.G.O.Ms.No:92, General Administration (SU-II) Dept.,dt:6.7.2018.
4. From the Secretary, APPSC, Vijayawada Letter No.GAD01-SERV/63/2018 -SER-B, Dt.04.08.2022.

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ORDER: -

In the Government order third read above, orders have been issued for including Record Assistant as a feeder category for promotion of the post of Section Assistant Grade-I. Therefore, it is decided to amend the Andhra Pradesh Secretariat Subordinate Service Rules, 1997 suitably.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh Secretariat Subordinate Service Rules, 1997 issued in G.O.Ms.No.455, General Administration (Services-B) Department, dated the 31st October 1997 as subsequently amended from time to time.

AMENDMENTS

In the said Rules:-

I. In Rule-4,

(i) in the Table under Class-B, in column (2) against Category-8(c) Section Assistant Grade-I, after the existing entries the following entry shall be inserted, namely:-

(iii) By appointment by transfer from the category of Record Assistants working in the departments of Secretariat except Law and Finance Departments.

(ii) for the existing Note-11, the following note shall be substituted, namely:-

"Note-11: In a cycle of 10 vacancies of Section Assistant Grade-I, the vacancies shall be filled as follows:

1. Direct Recruitment
2. DR&T Assistant
3. Record Assistant
4. DR&T Assistant
5. Direct Recruitment
6. Record Assistant
7. DR&T Assistant
8. Record Assistant
9. Direct Recruitment
10. DR & T Assistant"

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II. In the Annexure, under Class-B (other posts), in columns (2) & (3) against the category, "1(c) Section Assistant Grade-I", after the existing entries, the following entries shall be added respectively, namely:-

(2)	(3)
"(iii) By appointment by transfer from the category of Record Assistant	i. Must hold a Bachelor's Degree of a University in India established or incorporated by or under a Central Act or by an Institution recognized by the University Grants Commission. (OR) Must pass General Eligibility Test (GET) conducted by the Andhra Pradesh Public Service Commission. ii. Subject to undergoing accredited course in MS Office and obtaining certificate in MS Office application within a period of probation. The APHRD shall conduct the training programme for MS Office.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

H. ARUN KUMAR
SECRETARY TO GOVERNMENT (Ser.)

To
The Commissioner, Printing, Stationery & Stores Purchase, Muthyalampadu, Vijayawada (with a request to publish in Andhra Pradesh Gazette and supply 300 Gazette copies)
The General Administration (SU.II) Department
The Law (Scrutiny Cell) Department/Law (M) Department
All the Departments of Secretariat
The Secretary, Andhra Pradesh Public Service Commission, Vijayawada.
Copy to:
P.S to Spl. Chief Secretary to C.M
P.S to Chief Secretary
PS to Secretary to Government (SER), General Administration
SF/SC

// FORWARDED :: BY ORDER //

P.K.V. Lakshmi
SECTION OFFICER